

Draft Budget



Program:	
Speaker Honorarium	\$
Musician Honorarium	\$
*Activity Costs	\$
Fees for guests/leaders not paying for retreat:	
Speaker	\$
Musicians	\$
Support Leaders	\$
Travel:	
Speaker Mileage	\$
Musician Mileage	\$
Other Mileage	\$
Cost of Bus	\$
Promotion:	
Printing	\$
Design	\$
Miscellaneous	
_____	\$
_____	\$
Sub Total (add above amounts) A	\$
Contribution from Church/Group B	\$
Cost Covered by participants C (A-B)	\$
Min Number of paying participants D	
Program Costs per participant C divided by D	\$
Add charge per person quoted by OCM (including taxes)	\$
** YOUR TOTAL COST PER PERSON	\$

* This cost will include any extras your group has booked eg. High Ropes, Swimming, etc. You will want to figure this into your program charge.

** If you are concerned about keeping the cost low so that everyone in your group can afford to attend, you can consider adding a couple of dollars to the total price for everyone who can afford it. Use the extra money as a sponsorship fund to help those who really do need some financial assistance. If you have more people attend than your minimum estimate, you will have some money left over for next year's deposit and promotion.